

InLoox



Project management software
integrated in **Microsoft Outlook**



Project management software integrated in Microsoft Outlook

New features in a familiar environment

InLoox is the project management software that operates right inside Outlook. The software facilitates combined management of projects, documents and budgets – providing powerful support for everyday business life.

The easy way of making things clear

InLoox is extremely reliable in terms of planning and observing deadlines. Your team will appreciate this, and so will your partners and customers.

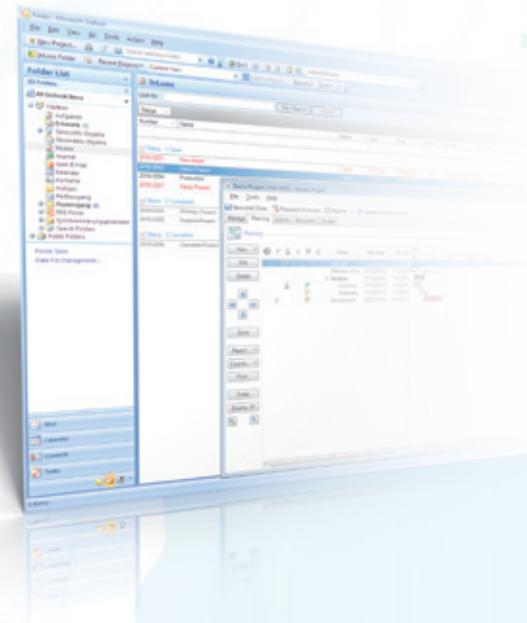
InLoox delivers an up-to-date overview of the project status and development, the costs incurred and the budgets approved. You can access all the financial data while the project is still in progress, and you have the “as is” economic status at your fingertips whenever you want. The only thing that might still surprise you with InLoox is how extremely profitable your projects are.

InLoox can be mastered in a very short time, is well structured and easy to handle. In short, it is the best way to clear your desk and your mind.

The extra performance comes, the Outlook feeling stays

If you already work with Outlook, you will feel at home with InLoox from the very first moment. The basic technologies used for InLoox are Microsoft Outlook and Exchange Server (optional). InLoox expands their range of applications by adding functionalities that greatly facilitate project management and enable your team to respond efficiently to all the demands of everyday work. The concept and handling of the software are so designed that extremely high-quality information can be achieved with little effort.

Characteristic of InLoox is the balanced relationship between structure and flexibility: the system gives users sufficient security without restricting them too much. InLoox can also be employed as a single-workplace version, and is fully functional online and offline.



CONTACT

- uses any Outlook address book
- full support for Exchange address lists
- no import necessary, no duplicate entries

TIME MANAGEMENT

- time records taken directly from the Outlook calendar
- milestones and phases constantly visible
- queries on availability of resources

TASKS

- team task list with project manager overview
- clearly defined hierarchies and responsibilities
- direct feedback to the project plan

EXPORT

- condensed or detailed reports
- whole projects or selected plans, budgets, processes
- to Microsoft Excel, Word, Project, SharePoint





InLoox makes processes efficient – and projects worthwhile

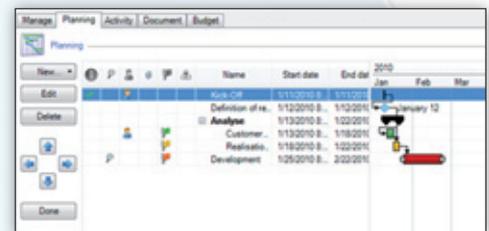
Deadlines, costs & resources all under control

Project planning: Milestones and project phases are easy to set up in InLoox. The associated resources can be assigned directly from the Outlook calendar or the Exchange address book. InLoox takes care of the correct sequence planning including managing capacities and dependent tasks.

Communication: Resources can be automatically notified by e-mail, Outlook task or InLoox task as preferred, e.g. after any change to the project plan.

The InLoox task overview displays work packages spanning entire projects. Team members and project managers are automatically informed, status changes are reported to the project without delay.

Planning templates: Frequently recurring work steps or whole processes can be transferred from one project to another via planning templates.



Project planning and resource management

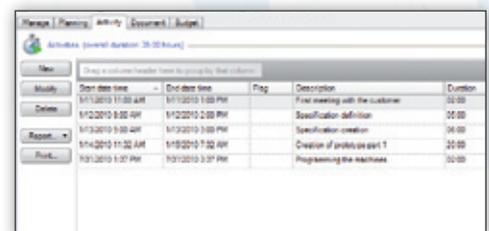
Maximum integration in Outlook & Office

Time records: InLoox enables all project steps to be documented in any desired time units – directly from the inbox or the Outlook calendar. The complete time required for each project can be registered with a minimum of effort.

Document management: e-mails, Office documents and other files are automatically archived in the corresponding project folder directly from Outlook.

Familiar handling: InLoox can be variably structured – according to customers, internal and external contacts, project status or any other criteria. Information can be retrieved quickly and easily, even during a phone call.

Export functions: the highly adaptable report generator produces project reports, budget lists, expenditure overviews and target/actual comparisons in many output formats, including Microsoft Excel, Microsoft Word, HTML, PDF etc., at the click of a button.

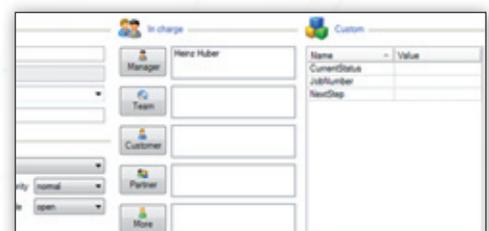


Grouping, export and time recording

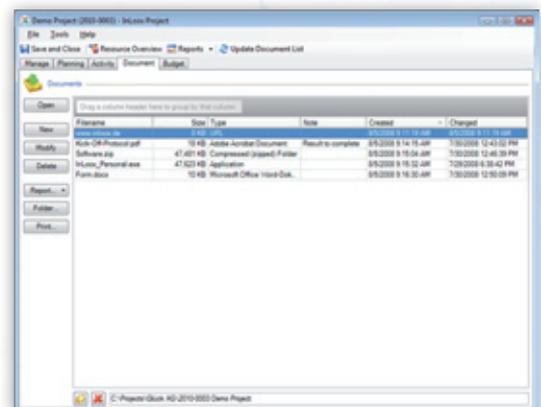
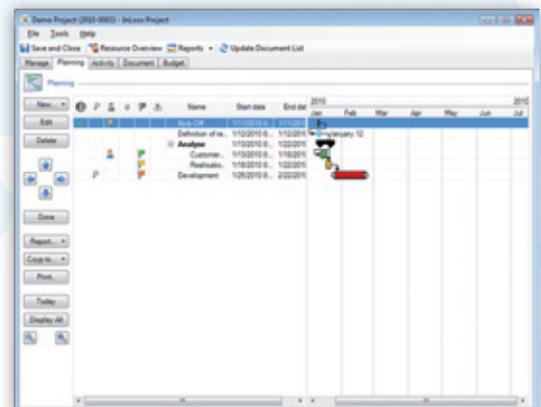
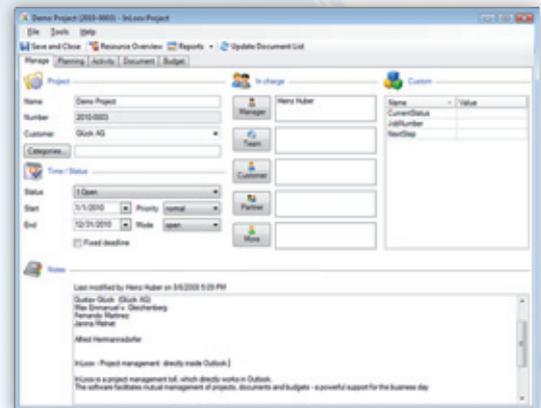
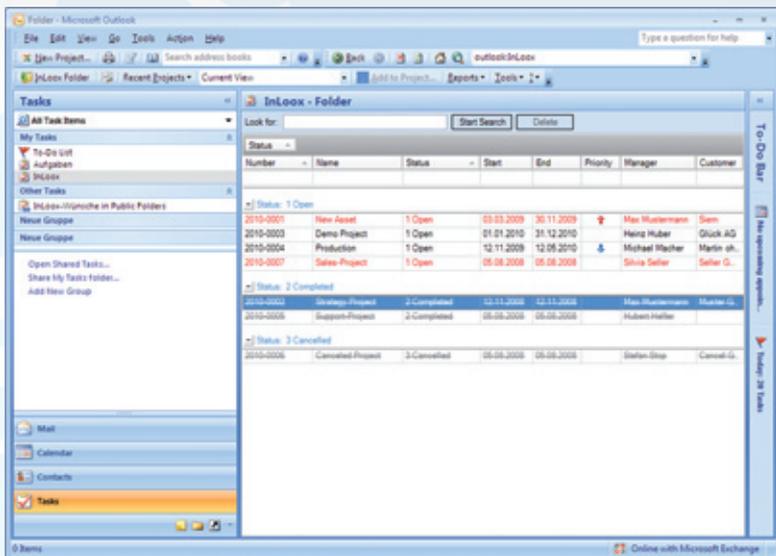
Uniform company project platform

Supports teamwork by full network support. The software is suitable for online and offline use. Data is synchronised automatically. As a central communication platform accessible to all authorised persons, InLoox provides up-to-date project information in real time. InLoox can also be used via remote access.

Adaptable: InLoox can simply adapt to internal realities. The software constitutes an infrastructural framework for various types of use. New features can be integrated. When operated in a network, the data management function of InLoox is based entirely on SQL. InLoox is manufacturer-independent and currently supports Microsoft SQL Server, Oracle and MySQL.



Project list with user-defined fields



InLoox – the integrated project management software for Microsoft Outlook

InLoox provides practical expertise from experts, and is continuously adapted to the requirements of modern project management. Because it is integrated in Outlook, InLoox offers clear advantages from the very first moment:

InLoox fits seamlessly into the Microsoft Office environment. Conformity with Microsoft standards makes InLoox compatible with Microsoft Outlook, Excel, Word and Project.

By running on SQL, InLoox benefits from a robust, secure and scalable infrastructure. InLoox also supports Microsoft Exchange Server, Sharepoint Portal Server, Sharepoint Portal Services and Microsoft Windows Server.

The software supports user accounts, security management, replication, clustering, and Exchange Server transport protocols.

InLoox has exactly the same look and feel as the familiar world of Microsoft Office. Thanks to its user-friendly, intuitive structure, InLoox requires only minimal effort for training and support.