



# **Project management - integrated into Outlook**

InLoox 5.x database import

An IQ medialab Whitepaper

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## **General information**

### **Why import a database?**

If you like to import an updated database dump (a Script that contains data) into an existing database, then the existing database has to be cleared first. A deletion and new installation and of the database is possible, however unfavourable, because database options and permissions are lost.

### **Recommended approach**

The standard procedure covers:

**Backup of the** current database

**deletion of** all content of the current database

**import of** new content of the current database

# Fresh Database import

## Requirements

The procedure can be executed on the server or a client. You need:

**SQL servers 2005 Express, Workgroup, Standard or Enterprise Edition**

**SQL Server Management Studio**

**The dump file which should be imported**

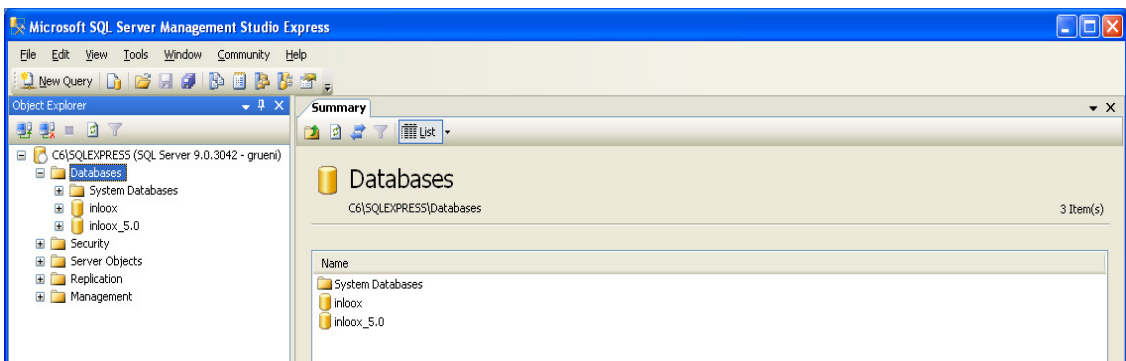
**Administrative database permission**

## Step by step guide

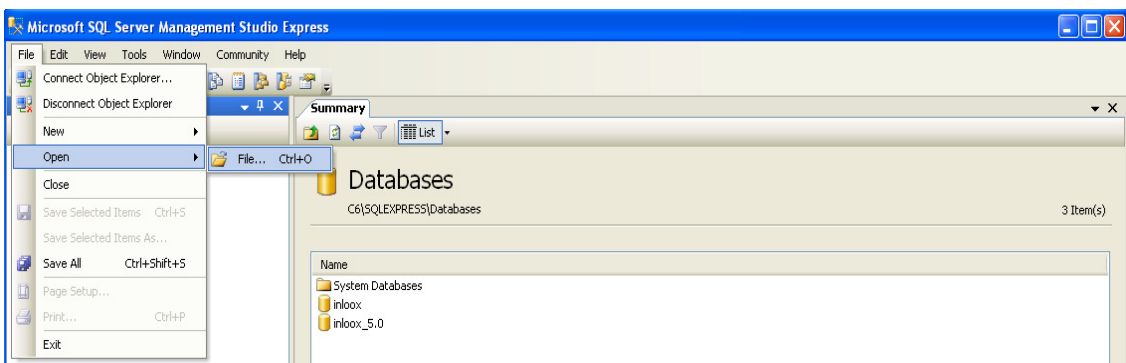
Before the database new import begins, **please backup your existing database first**. If no backup takes place, data loss can occur, in particular if the import procedure fails.

Proceed as follows after the Backup:

1. Start **SQL Server Management studio**
1. Connect to the server, which contains the desired database, via **SQL Server Management Studio**
2. Extend the **databases** node

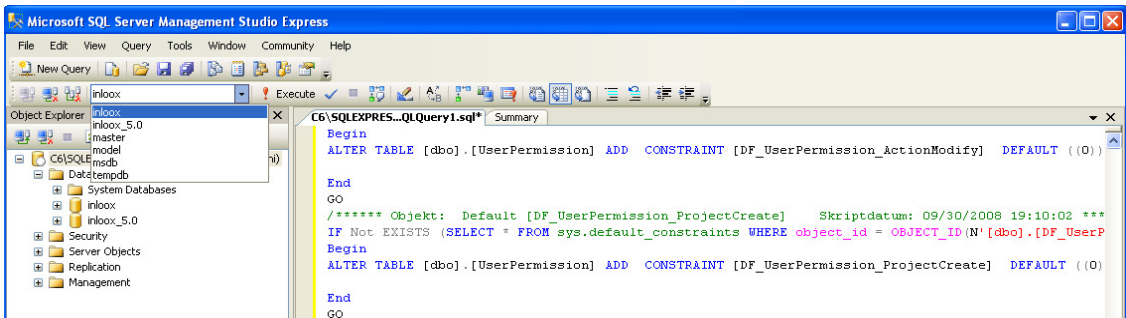


3. Click on **File >> Open >> File...** in the menu



4. Select the script **Empty\_Database.sql**. Click on **OK**.  
The Script is opened in the window on the right hand side.

5. Select the database in the toolbar, which should be new imported:



6. Click in the toolbar on **Execute**.

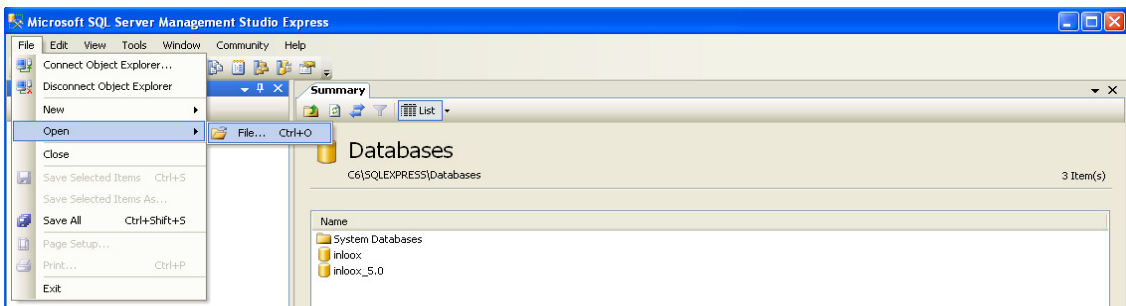


**With this action you delete all contents of the selected database.**

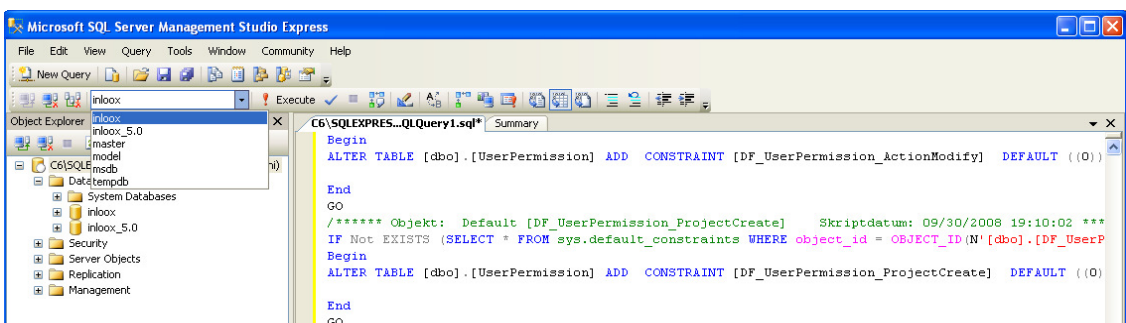
7. Check the status of the delete Query.  
The following status message should appear in the status area lower right:



8. Click in the menu **File >> Opening >> File...**



9. Select the Script **Database\_Converted.sql**. Click on **OK**.
10. If necessary answer the question „long text lines“ with **Yes**.  
The Script is opened in the window on the right side.
11. Examine that the database is selected in the toolbar, which should receive imported data



12. Click on **Execute** in the tool bar to import data.
13. Finally examine the status of the import.  
The following status message should appear in the status area lower right:

